

**BOARD OF EDUCATION
PATCHOGUE-MEDFORD SCHOOL DISTRICT
241 South Ocean Avenue
Patchogue, New York 11772
November 18, 2024
BOARD OF EDUCATION BUSINESS MEETING
MINUTES
Saxton Middle School Auditorium
7:30 pm**

PRESIDING OFFICER: Marc Negrin, President

MEMBERS OF THE BOARD PRESENT AND VOTING: Diana Andrade, Kelli Anne Jennings, Bernadette Smith, Jennifer Krieger, Francis Salazar, Thomas Donofrio

OFFICIALS OF BOARD PRESENT: Theresa DeLeva, District Clerk, Gregory Gillen, General/Labor Counsel; Lisa Hutchinson, General/Labor Counsel

ADMINISTRATIVE STAFF PRESENT AND REPORTING: Donna Jones, Superintendent of Schools, Lori Cannetti, Assistant Superintendent of Instruction; Jessica Lukas, Assistant Superintendent of Pupil Services; Frank Mazie, Assistant Superintendent of Business

1. Call to Order

Board of Education President Marc Negrin called the meeting to order in Room 124 of Saxton Middle School at 6:00 pm.

2. Executive Session

Motion offered by Diana Andrade, seconded by Francis Salazar to wit:
RESOLVED, that the Board of Education enters Executive Session in order to discuss personnel and other confidential legal matters at 6:01 pm.

Motion carried: 6-Yes, 0-NO, 1-ABSENT

3. Resume Public Session

Board of Education President, Marc Negrin called the meeting to order in Public Session in the Saxton School Auditorium at 7:30 pm.

4. Pledge of Allegiance/Welcome

Board of Education President, Marc Negrin welcomed members of the audience and led those present in the Salute to the Flag.

1. Ground Rules/Safety Message

District Clerk, Theresa DeLeva explained the Emergency Evacuation Procedure, the prohibition of smoking on school property and the ground rules for the meeting.

2. Presentations and/or Reports

- a. Students, Sam Kearney, Matthew Vallejo, Nicholas Vallejo, and Brett Rupolo, under the supervision of Athletic Director, Anthony Cracco shared an update regarding Unified Physical Education.
- b. Eagle Elementary teachers Roseann Moscatelli and Krista DiNapoli shared a student service report entitled “Supporting the Ronald McDonald House”.

3. Report by Ex-Officio Student Member, Ella McCann

4. Public Comments on Reports and Agenda Items

5. Consent Agenda (Minutes, Finance, Personnel, New Business)

A. Approval of Minutes

RESOLVED that the Board of Education approves the meeting minutes for the following Board of Education meetings:

- October 28, 2024 – Business Meeting Minutes

B. Approval of Personnel

RESOLVED, that the Board of Education hereby approves the following personnel reports:

- A1. Instructional Staff
- A2. Instructional Staff LOA/Returns
- B1. Operational Staff
- B2. Operational Staff LOA/Returns
- B3. Operational Staff Payouts

C. Approval for Provision of Educational Opportunities to Resident Pupils with Disabilities

RESOLVED that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, on the following rosters shown in Exhibit C:

1. Committee on Preschool Special Education
2. Committee on Special Education
3. Section 504 Committee

D. Acceptance of Financial Reports

RESOLVED that the Board of Education hereby accepts the following financial reports for the periods specified:

1. Treasurer's Report - September
2. Claims Auditor Letter - September
3. Claims Auditor Reports - August
 - Payroll Schedule Audit Report - September
 - Payroll Adjustments Report – September
 - Substitute Teacher Report (Budget)
 - Substitute Teacher Report (Grants)
 - Custodial Overtime Report - September
 - Cash Disbursement Report - September
 - Workers' Compensation Cash Disbursement - September
 - Wire Reconciliation Report - September
 - nVision Audit Reports – September
 - Firewall Activity Report
4. Cash Flow Projection
5. Extra Classroom Activity Fund – September
6. Scholarship Activity Fund - September
7. General Fund Financial Reports –September
8. School Lunch Fund Financial Reports – September
9. Special Aid Fund Financial Reports – September
10. Capital Projects Fund Financial Reports – September
11. Miscellaneous Special Revenue Funds Reports - September
12. Debt Service Fund Financial Reports – September
13. Workers' Comp. Reserve Financial Reports – September
14. Budget Transfer Query – September
15. Capital Project Report (7/01/99 – Present) – September
16. Warrants - September

E. Budgetary Adjustments

RESOLVED that the Board of Education hereby approves the following Budgetary Adjustments, which for the period from October 17, 2024 through November 8, 2024, will total \$4,574,003.81 **(Exhibit E)**:

1. Budget Transfers in Excess of \$5,000

F. Approval of Contracts

RESOLVED that the Board of Education hereby accepts the following contracts **(Exhibit F)**:

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
1.	CDB Connections	Special Education Services	See contract for specific rate information	Yes	Attorney Prepared Rider	No
2.	Huntington Hospital (Northwell Health)	Medical Services for Raider Invitational	See contract for specific terms	No	Attorney Approved Template	Yes
3.	Mann, Turid	Adult Ed Instruction-Amendment	\$30.00 per hour for a maximum of 12 hours per fall 2024 semester	No	Attorney Updated District Template	No
4.	Miller Place UFSD	Special Education Services-Receiving District	Tuition rate established by the Commissioner of Education	No	Attorney Approved District Template	No
5.	Steinhardt School of Culture, Education and Human Development New York University	Affiliation Agreement	No fee associated with this agreement	Yes	Attorney Approved Template	Yes
6.	Tecogen	Maintenance Agreement	See contract for specific rates	No	Attorney Prepared Rider	Yes
7.	Town of Brookhaven	Snow Removal, Salt, Sand and General Repairs - 2025	See contract for potential costs	No	Vendor Template	Yes

G. Acceptance of Donation(s)

RESOLVED that the Board of Education hereby accepts the donation(s) of (**Exhibit G**):

- \$200 in the form of eight (8) \$25.00 gift cards for meat Farms from the Feely Family.

H. Approval to Standardize the Building Management and HVAC Control Systems

RESOLVED that the District shall advertise for sealed bids and/or utilize a request for proposals process or Johnson FX-Controllers to be purchased on a standardized basis in the manner provided in §103 of the General Municipal Law.

I. Approval to Piggyback onto Amazon Business Contract

RESOLVED that the Board, after review and discussion, hereby authorizes the District to piggyback onto the Contract, and authorizes the Board President to execute such Agreement on behalf of the Board.

J. Approval of District Corrective Action Plan

RESOLVED that the Board of Education hereby approves the district's Corrective Action Plan (**Exhibit J**) for one item which was noted on the External Audit for the fiscal year ending June 30, 2024.

K. Approval of Conferences

RESOLVED that the Board of Education hereby approves attendance by the following staff members at the conference specified:

#	Staff Member(s)	Name of Conference and Location (City, State)	Date(s)	Professional Organization Sponsoring Conference	Cost	District or Grant Funded
1.	John Passannante	NYSSMA All State Winter Conference; Rochester, NY	December 5, 2024, through December 8, 2024	NYSSMA	\$1,548.47	District
2.	Michael Rudnicki	NYSSMA All State Winter Conference;	December 5, 2024, through December 8, 2024	NYSSMA	\$1,592.74	District

		Rochester, NY				
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L. Authorization for Student Trips

RESOLVED that the Board of Education hereby authorizes the following student field trips:

TRIP #R502753: Approximately 19 High School students accompanied by Tina Trimis and Brook Yander will travel to Iona University on Sunday, December 15, 2024, to compete in a regional competition run by the Universal Cheerleading Association. There is no cost to the students. Transportation will be provided by Montauk Bus. There is no cost to the district as no substitute teachers are needed.

TRIP #R502745: Approximately 12 High School students accompanied by Lori Botta and Zackary Petker will travel to the Midtown Hilton in NYC, NY on Wednesday, March 12, 2025, and return Saturday, March 15, 2025, to participate in the National High School Model UN Competition. The cost for the students is approximately \$150.00. Transportation will be provided by a District Bus to the LIRR station in Ronkonkoma. Students will provide their own transportation for return from LIRR station in Ronkonkoma. The principal will provide internal coverage for any teachers needing a sub on March 12, 13 & 14, 2025.

M. Approval for Board of Education Members Attendance at Resource Event

RESOLVED that the Board of Education hereby approves the attendance of Bernadette Smith, Marc Negrin, Jennifer Krieger and Kelli Anne Jennings to attend the N-SSBA/NCCSS/SCSSA Joint Conference-Advocacy & Mental Wellness Resource Fair, "All in for Public Education" resource event at the Hilton Long Island in Melville, NY on Thursday, January 23, 2025, at a cost of \$500.00 to the district.

N. Approval of Participant Resolution

RESOLVED the Participant's Board of Education President or designee is hereby authorized to execute any Participant Insurance and Indemnification Agreement required to enter into any contract awarded through the Program.

End of Consent Agenda

11. There were no items removed from the Consent Agenda.

The consent agenda is approved 7 - Yes, 0 - No, 0 - Absent, 0 -Abstain

(Items A-N above)

12. Information Items

A. Policy First Reading

The following policy(s) will be circulated for a first reading. If there are no changes, the policy(s) will be included on the December 16, 2024, Board of Education agenda:

5118.2	Admission of Foreign Exchange Students
6163	School Library Material Selection and Circulation

13. Actions Arising Out of Executive Session

- A.** Removal of TRIP #R502753 from Consent Agenda for the reason of it being approved during the October 28, 2024 meeting.

14. Superintendent's Report

Dr. Donna Jones, Superintendent of Schools, provided a report of recent business and activities throughout the District.

15. Discussion Topics

- A. Grading Policy**
- a. Ms. Cannetti spoke about grading policy and will update when marking period ends.
- B. NSSBA/BOCES Update**
- a. Kelli Anne Jennings suggested that we host an information session in the upcoming months. Dr. Jones will work with District Clerk to arrange.

16. Committee Reports

Chairpersons of the Board of Education committees reported on the activities of their committees.

17. Community Comments

Members of the community were given an opportunity to make comments.

18. Board Comments

Members of the Board of Education provided comments.

19. Adjournment

Motion offered by Diana Andrade, seconded by Francis Salazar to wit:
RESOLVED, that there being no further items for discussion, the meeting is adjourned at 9:32 pm.

Motion carried: 7– YES, 0– NO, 0– ABSENT

Respectfully submitted,

Theresa DeLeva

Theresa DeLeva
District Clerk